



Koyan Education Society's  
**Balasaheb Desai College, Patan**  
**Department of Geography**  
**Departmental Academic Calendar 2023-24**



Month	Activities
<b>July 2023</b>	<ul style="list-style-type: none"><li>• Participation in Admission Process &amp; Admission Committee.</li><li>• Departmental Meeting</li><li>• Departmental Planning</li><li>• Time Table &amp; Work load Distribution.</li><li>• Participation CDC Meeting</li><li>• Maintaining Teaching Plan</li><li>• Submission of PBAS</li><li>• Submission Of Departmental Audit Report to IQAC</li><li>• Preparation of Research Paper for International Seminar</li></ul>
<b>August 2023</b>	<ul style="list-style-type: none"><li>• Participation in Admission Process and Admission Committee.</li><li>• Wall Paper Competition &amp; Exhibition at College level.</li><li>• Proposal for Certificate Course.</li><li>• Participation in Induction Program</li><li>• Selection of Advanced Learner Student.</li><li>• Participation in Independence Day.</li><li>• Preparation of Research Paper for International Seminar</li></ul>
<b>September 2023</b>	<ul style="list-style-type: none"><li>• Organization of Humboldt Birth Anniversary 16 th Sept.</li><li>• Celebration of Ozone Day</li><li>• Organization of Guest Lecture.</li><li>• Formation of Geography association.</li><li>• Conducting Unit Tests No. 1</li><li>• Organization of Student Seminars.</li><li>• Participation in Revised Syllabus workshop.</li><li>• Participation in Teachers Day.</li><li>• Participation in Staff Academy Program.</li><li>• Participation in Curriculum Design.</li></ul>
<b>October 2023</b>	<ul style="list-style-type: none"><li>• Selection of Students for Avishkar Research Competition</li><li>• Participation in Swach Bharat Abhiyan</li><li>• Preparation of Question Bank and Model Answers.</li><li>• Organization of Alumni Meet.</li><li>• Internal Evaluation on Students.</li><li>• Preparation of Wallpaper Venetay.</li><li>• Syllabus Completion.</li><li>• Preparation of Research Paper for International Seminar.</li></ul>

<b>November 2023</b>	<ul style="list-style-type: none"> <li>• Participation in Staff Academy Program.</li> <li>• Participation in University Examination Related Work.</li> <li>• Internal Evaluation on Students.</li> <li>• Evaluation of students.</li> <li>• Term End Meeting.</li> <li>• Term Start Meeting.</li> </ul>
<b>December 2023</b>	<ul style="list-style-type: none"> <li>• Departmental Meeting</li> <li>• Preparation in KES's Founders Day</li> <li>• Ground Survey Practical</li> <li>• Planning for Departmental requirements.</li> <li>• Preparation of Mark list at B.A.I and B.Com. I Class</li> <li>• Preparation of <i>Vainatey</i> Poster.</li> </ul>
<b>January 2024</b>	<ul style="list-style-type: none"> <li>• Organizing Essay Writing Competition on 10<sup>th</sup> January.</li> <li>• Celebration of Cultural Day on 14<sup>th</sup> January.</li> <li>• Celebration of Geography Day on 14<sup>th</sup> January.</li> <li>• Organization of Guest Lecture.</li> <li>• Organization of Study Tour for B.A.III Students</li> <li>• Participation in Republic day.</li> </ul>
<b>February 2024</b>	<ul style="list-style-type: none"> <li>• Organization of Village survey for B.A.III Students.</li> <li>• Organization of Project Work for B.A.III Students</li> <li>• Participation in IQAC Festival.</li> <li>• Participation in Annual Prize Distribution Function.</li> <li>• Conducting Unit Test No. 2</li> <li>• Submission of Village Survey Report</li> </ul>
<b>March 2024</b>	<ul style="list-style-type: none"> <li>• Submission of Study Tour Report.</li> <li>• Submission of Project Report</li> <li>• Syllabus Completion.</li> <li>• Submission and Certification of Journals for B.A.III</li> <li>• Practical Examination of B.A.III</li> </ul>
<b>April 2024</b>	<ul style="list-style-type: none"> <li>• Participation in University Examination Related Work.</li> <li>• Submission of Students Roll Call.</li> <li>• Departmental Inspection.</li> <li>• Certification of Teaching Plan.</li> </ul>
<b>May 2024</b>	<ul style="list-style-type: none"> <li>• Departmental Meeting.</li> <li>• Participation in University Examination Related Work.</li> <li>• Preparation of PBAS.</li> <li>• Term End Meeting.</li> </ul>