

Seat No.	
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B.C.A (Part II) (Semester III) (CBCS) Examination

March/April, 2024

Balasaheb Desai College, Patan

Subject: Human Resource Management and Material Management

Subject Code: 83378

Day & Date: Thursday 18/04/2024

Time: 02:30 pm to 05:30 pm

Total Marks: 70

Period – 3 Hours

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Instruction: 1) Que. 1 and Que. 6 are compulsory
2) Attempt any three question from No. 2 to Que. 5
3) Figures to right indicate marks.

Q.1) (A) Multiple Choice Question (10)

1). A group of position that have similar duties, tasks & Responsibilities is called --

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|------------|----------------------|
| A). Job | B). Business |
| C). Career | D). Entrepreneurship |

2). A written summary of content & context of job is called -----

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|-----------------|-----------------------|
| A) Resume | B). Job Specification |
| C). Job Posting | D). Job Description |

3).Strategic thinking is a ----- Process

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|----------------|----------------------|
| A). Short Term | B). Long Term |
| C). Continuous | D). All of the above |

4). KSA represents -----

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|---------------|----------------------|
| A). Knowledge | B). Skill |
| C). Attitude | D). All of the above |

5). Which of the following fields requires a skilled HR professional?

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|----------------------|-----------------------|
| A). People handling | B). Clarifying |
| C). Both (a) and (b) | D). None of the above |

6).Promotion is a ----- Source Recruitment

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|-------------|-----------------------|
| A).External | B). Internal |
| C). Macro | D). None of the above |

(P.T.O)

7). Campus Selection is a ----- Source of recruitment

- A). External
- B). Internal
- C Macro
- D). None of the above

8).Developing characteristics of people needed to run business

- A). Short term
- B). Medium Term
- C). Long term
- D). Any of the above

9).To be ethical & social towards needs of society is ---- objective of HRM

- A). Corporate
- B). Profitable
- C). Non essential
- D). Societal

10). What are those aspects on which the HR professionals apply the risk management techniques?

- A). HR Competencies
- B). HR Strategies
- C). Both (a) and (b)
- D). None of the above

(B). Give Reasons or Short Answer question (Any two out of three) (10)

1. Objective of Development
2. External Source of Recruitment
3. Selective Inventory Control

Q.2 Define HRM? Objective of HRM (10)

Q.3 What is Inventory Management and Types of Inventory (10)

Q.4 What is HRP? Objective of HRP Process (10)

Q.5 What is Recruitment? .Explain Source of Recruitment (10)

Q. 6 Write short notes on (any Four out of Six) (20)

- A. Transfer Policy
- B. Importance of Material Management
- C. Role of Computer in Material Management
- D. Promotion policy
- E. 5 R in purchasing
- F. What are the Function of HRM?