

**B.C.A (Part I) (Semester I) (NEP-20) Examination March/ April, 2024****Balasaheb Desai College, Patan****Subject Name: 88343-Principles of Management****Day & Date: - Saturday 06/04 /2024****Total Marks: 80****Time: - 02:30 p.m. to 05:30 p.m.****Period – 3 Hours****Page -2**

**Instructions:** 1) Que.1 and Que. 8 are compulsory and attempt any three Questions from Que. No.2 to Que. No. 7.

2) Figures to the right indicate marks.

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**Q.1. Multiple Choice Questions****(12)**

1) Which of the following do management functions include?

- A) Directing
- B) Controlling
- C) Planning and Organizing
- D) All of the above

2) Who is referred to be the “Father of Scientific Management?”

- A) Henry Fayol
- B) Robert Owen
- C) Fredrick W. Taylor
- D) None of these

3) Which of the following is, NOT a manager’s informative role?

- A). Disseminator’s role
- B) Spokesman role
- C) Monitor’s role
- D) Disturbance’s handler role

4) Which of the following is the main objective of the Unity in Direction principle?

- A) Coordination
- B) Unity in action
- C) Both a and b are correct
- D) both a and b are incorrect

5) Which of the following is the correct meaning of concentration of decision-making authority?

- A) Span of management
- B) Centralization
- C) Decentralization
- D) None of the above

6) Management deals with \_\_\_\_\_

- A) Internal environment
- B) external environment
- C) Both internal and external environment
- D) none of the above

**(P.T.O)**

7) According to Mary Parker, \_\_\_\_\_ is an art of getting things done through others.

- A) Job
- B) Behavior
- C) Management
- D) Both A & B

8) Management functions include \_\_\_\_\_

- A) Planning & organizing
- B) directing
- C) Controlling
- D) All of the above

9) Management is \_\_\_\_\_ in order to create a surplus.

- A) An art
- B) a science
- C) Both A & B
- D) None of these

10) Planning is about deciding in advance what should be done.

- A) Organizing
- B) directing
- C) Planning
- D) controlling

11) \_\_\_\_\_ is about grouping of jobs.

- A) Organizing
- B) directing
- C) Planning
- D) controlling

12) Managerial skills involves \_\_\_\_\_

- A) Technical skills
- B) human skills
- C) Conceptual skills
- D) all of the above

**Q.2.** Explain types of control. **(16)**

**Q.3.** Explain the theories of leadership **(16)**

**Q.4.** explains the importance of planning. **(16)**

**Q.5.** Explain the concept of organization and difference between formal and informal organization **(16)**

**Q.6.** Explain Function of Management **(16)**

**Q.7.** Explain Types of Change **(16)**

**Q.8. Write notes on (any four)** **(20)**

- 1) Theory 'Y'
- 2) Importance of Motivation
- 3) Contribution by Max Weber
- 4) Virtual organization
- 5) Role Of Manager in Organization
- 6) Corporate Social Responsibility