



TECH
mahindra

Tech Mahindra Limited
Info city, Hi-tech City Layout
Madhapur, Hyderabad 500081, India
Tel: +91 40 3063 6363
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techmahindra.com
connect@techmahindra.com
Registered Office:
Gateway Building, Apollo Bunder,
Mumbai 400 001, India
CIN L64200MH1986PLC041370

Ref: 1014852/225487/Permt

Date: 01/10/2024

MISS Samruddhi Nandkumar More ,
Nandkumar More, 35
Shinde Galli ,Near Garud Hospital Bajarpoth
Marul Haveli, Satara PATAN (Maharashtra) - 415212
Phone No : 7559263590

Subject - Offer of Appointment

Dear Samruddhi Nandkumar More ,

It is our pleasure to welcome you to Tech Mahindra Limited.

1. With reference to our discussions, we are pleased to offer you appointment in our Organization as **Associate-Customer Support** on U1 band, operating out of our Pune office.
2. You will be on probation for a period of 3 months from the date of joining the Company during which you will be on training covering the complete process and projects or services, mandated by the customer of the Company. In case your performance is not found satisfactory during the period of probation, the Company may choose to terminate your services with immediate effect without serving written notice or pay in lieu of notice. Unless informed in writing of the extension of your probation period, for whatsoever reason/s, your employment with the Company will stand automatically confirmed upon successful completion of probation period including successful completion of the training mandated by the customer of the Company.
3. Your 'Annual Total Cash Compensation' will be **Rs.270000 (Two Lakhs Seventy Thousand Rupees Only)**. Please refer **Annexure-A** for details on the compensation and statutory deductions.
4. Your remuneration package is strictly confidential between you and here after, referred as The Company and should not be discussed with anyone nor divulged to anyone in any manner whatsoever.
5. Your employment with us will be governed by terms and conditions as specified in **Annexure-B**.
6. You are required to join on **01/10/2024** at the below mentioned location. The Offer stands withdrawn thereafter, unless the date is extended and communicated to you in writing.
7. On the date of joining, you are requested to report to **Kajal Prakash Hule** at **12:00 PM** to complete the joining formalities at **Tech Mahindra Limited, [Plot NO:01, Rajiv Gandhi Infotech Park, Phase:-3, Hinjewadi, Pune Special Economic Zone, Pune:-411057, Maharashtra (India)]**. At the time of joining, you are expected to carry originals of the documents as per **Annexure - D** and submit the copies of the same to the HR Team.
8. Please note that this Offer is subject to your being given a clear background check either at the time of reporting/joining or thereafter depending upon our receipt of the background check report from the agency. In case of any discrepancy in your background verification, the Company shall, in its absolute discretion, withdraw this Offer or terminate your employment with immediate effect, without any notice pay, by giving you a written notice thereof.

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Rise for a more equal world

Rise to be future-ready

Rise to create value

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