Notice

Date: 02/08/2022

All the faculty members of Computer department informed that the meeting will be held on **5st August 2022 at 11.30 am** in BCA Staffroom. All members should remain present for the meeting.
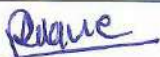
Agenda: -

1. To start BCA-I,II admission process
2. Workload & Subject distribution.
3. Preparation of Time Table
4. Prepare ISO File Documents.

Head
Department Of B. C. A.
Balasaheb Desai College, Patan
Tal. Patan Dis Satara

Minutes of Meeting

The Department meeting was held on 05/08/2022 at 11.30 am in BCA staffroom. The following members were present.

Faculty Name	Sign.
Mr. A. T. Sutar (H.O.D)	
Mrs. A. R. Mane	
Miss. S.A. Mohite	
Miss. N.V. Suryawanshi	

Minutes of Meeting:-

The minutes of last meeting was read by Miss. N.V. Suryawanshi & confirmed.

1) Workload & Subject distribution:-

The Workload & Subject distribution for BCA-I (Sem-I), BCA-II (Sem-III) & BCA III (Sem-V) as follows.

S. N.	Faculty Name	Class	Sem	Subject	Workload		
					Th	Practical	Total
1	Mr. Sutar A.T.	BCA I BCA II BCA III	Sem-I Sem-III Sem-V	1. Office Automation 2. Web Technology 3. Java Programming	12	6	18
2	Mrs. Mane A.R.	BCA I BCA II BCA III	Sem-I Sem-III Sem-V	1.Introduction to Programming Using C 2.Data Structure using C 3.Python Programming	12	05	17
3	Mrs. Mohite S.A.	BCA I BCA II BCA III BCA III	Sem-I Sem-III Sem-V Sem-V	1.Fundamental of Computer. 2.Computer Network & Internet 3.Data Warehousing and Data Mining	16		16
4	Miss. Suryawan	BCA I BCA II	Sem-I Sem-II	1.Principles of Management 2. HRM	12	-	12

	shi N.V.	BCA III	Sem-V	3. Digital Marketing			
5	Mr. Raskar B. J.	BCA-I	Sem-I Sem-V	1. Office Automation 2. IT Security	12	04	16
6	Miss. Kirapekar S.A.	BCA I	Sem-I	1. Business Communication	04	-	04
7	Mr. Shirke Arun	BCA II	Sem-III	1. Elements of Statistics	04	01	05

1) **To Start BCA-I Year admission process:-**

It was decided to start BCA-I & II admission process and to help all students for BCA-I & II year.

2) **Preparation of Time Table:**

As per workload & subject distribution the time table is prepared.

3) **Prepare ISO File Documents:**

Complete all file records before ISO visit.

As there was no other subject to discuss the meeting ends with vote of thanks by Miss. S.A. Mohite.

Head
Department Of B. C. A.
Balasaneb Desi College, Palan
Tal. Patan Dis Satara

Koyana Education Society's

Balasaheb Desai College, Patan
Department of Computer (B.C.A.)

Notice

Date: 10/12/2022

All the faculty members of BCA Department informed that the meeting will be held on **12/12/2022 at 11.00 am** in BCA Staffroom. All members should remain present for the meeting.

Agenda: -

- ➤ Syllabus Completion.
- ➤ Journal completion of BCA-I, II & III.
- ➤ Submission of internal marks.

Head
Department Of B. C. A.
Balasaheb Desai College, Patan
Tal. Patan Dt. Satara

Minutes of Meeting

The Department meeting was held on 12/12/2022 at 11.00 am in BCA staffroom. The following members were present.

Faculty Name	Sign.
1) Mr. A. T. Sutar (H.O.D)	
2) Mrs. A. R. Mane	
3) Mr. B. J. Raskar	
4) Miss. S.A. Mohite	
5) Miss. N.V. Suryawanshi	

Minutes of Meeting:-

The minutes of meeting was read by Miss. N.V. Suryawanshi and confirmed by all members of BCA staff.

The proceeding of meeting is as follows:-

1) Syllabus Completion:-

Before the examination of BCA-I, II & III Syllabus must be completed & give notes to the students & solve their difficulties.

2) Journal submission:-

All the staff members should check their practical journals carefully.

3) Submission of internal marks:-

The staff members should fill their internal of respective subjects & submit their internal marks to exam section.

As there was no other subject to discuss the meeting ends with votes of thanks by Miss. S. A. Mohite

Balasaheb Desai College, Patan
Department of Computer (B.C.A.)

Notice

Date: 11/02/2023

All the faculty members of BCA Department informed that the meeting will be held on **13/02/2023 at 11.00 am** in BCA Staffroom. All members should remain present for the meeting.

Agenda: -

➢ Workload & syllabus distribution.

➢ Preparation of monthly teaching plan.

➢ Preparation of project Group.

➢ Planning of study tour.

Head
Department Of B. C. A.
Balasaneb Desai College, Patan
Tal. Patan Di. Satara

Minutes of Meeting

The Department meeting was held on **13/02/2023 at 11.00 am** in BCA staffroom. The following members here present.

Faculty Name	Sign
1) Mr. A. T. Sutar (H.O.D)	
2) Mrs. A. R. Mane	
3) Miss. S.A. Mohite	
4) Miss. N.V. Suryawanshi	

Minutes of Meeting:-

The minutes of meeting was read by Miss. S.A. Mohite and confirmed by all members of BCA staff.

The procedure of meeting is as follows:-

1) Workload & syllabus distribution:-

The workload & subject distribution for BCA I, II & III class are as follows.

S.N.	Faculty Name	Class	Sem	Subject	Workload		
					Th	Practical	Total
1	Mr. Sutar A.T.	BCA II BCA III	Sem-I Sem-VI	1. Web Technology-I 2. Dot Net Technology	12	06	18
2	Mrs. Mane A.R.	BCA I BCA III	Sem-II Sem-VI	1.DBMS 2.Android Programming	12	06	18
3	Mrs. Mohite S.A.	BCA I BCA II BCA II	Sem-II Sem-IV Sem-IV	1.Operating System 2.Software Engineering 3.PHP	12	02	14
4	Miss. Suryawanshi N.V.	BCA I BCA II	Sem-II Sem-IV	1.Financial Account with tally 2.Entrepreneurship Development.	12	01	13

		BCA III	Sem-VI	3.M.Commerce			
5	Mr. Shirke Arun	BCA I	Sem-II	1.Mathematical Foundations for Computer Applications	04	-	04

2) Preparation of monthly teaching plan:-

It was decided to complete & submit teaching plans of BCA-I, II, III classes and report the same to the Head of Department.

3) Preparation of project Group:-

It was decided to prepare the project group of BCA-II and BCA-IIIrd year students. There were minimum 3 and maximum 4 members are allowed in a group.

4) Planning of study tour.

The route should be finalized by faculty member and gave the trip information to the students.

As there was no other subject to discuss the meeting ends with vote of thanks by Miss. S.A. Mohite

Head
Department Of B. C A.
Balasaneb Desai College, Dahan
Tal. Patan D.s Satara

Balasaheb Desai College, Patan
Department of BCA

Notice

Date: 27/05/2023

All the faculty members of BCA Department informed that the meeting will be held on **29/05/2023 at 11.00 am** in BCA Staffroom. All Members Should remain present for the meeting.

Agenda:-

- ➢ Farewell of BCA-III
- ➢ Syllabus completion.
- ➢ Journal completion and submission BCA-I, II & III class.
- ➢ Project completion and submission.
- ➢ Submission of internal marks

Head
Department Of B. C A
Balasaheb Desai College, Patan
Tal. Patan Dis Satara

Minutes of Meeting

The Department meeting was held on **29/05/2023 at 11.00 am** in BCA staffroom. The following members here present.

Faculty Name	Sign
1) Mr. A. T. Sutar (H.O.D)	
2) Mrs. A.R. Mane	
3) Miss. S.A. Mohite	
4) Miss. N.V. Suryawanshi	

Minutes of Meeting:-

The minutes of last meeting was read by Miss. S.A. Mohite & confirmed by all member of BCA staff.

The procedure of meeting is as follows:-

1) Farewell of BCA-III:-

It was decided to organize farewell of BCA-III students on 23/05/2023

2) Syllabus completion:-

Before the examination of BCA-I, II & III Syllabus must be completed & give notes to the students & solve their difficulties.

3) Journal Submission:-

All the staff members should check their practical journal carefully.

4) Submission of Project:-

All the BCA-II & IIIrd year students should complete their project report before the examination.

5) Submission of Internal Marks:-

The staff members should fill their internal of respective subjects & submit their internal marks to exam section.

As there was no other subject to discuss the meeting ends with vote of thanks by Miss. N.V. Suryawanshi.

Head
Department Of B. C A
Balasaneb Desai College, Pusan
Tal. Patan Di Sttara