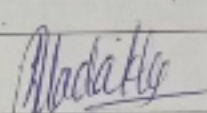
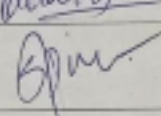




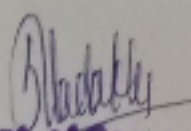
**Koyana Education Society's**  
**Balasaheb Desai College, Patan**  
**Department of Geography**  
**Departmental Meeting Notice**

All the Teachers of the Department of Geography are hereby to inform that their departmental meeting will be held on **Monday, 25/10/2023 at 01:30 PM** in Department of Geography. Everyone should be present at time.

Sr. No	Name of the faculty	Designation	Signature
1	Dr. S.S.Tadakhe	Asso. Professor	
2	Dr. S.P. Patil	Assist. Professor	

**Topics of the meeting:**

1. Time Table and Annual Plan
2. Workload distribution
3. Students Admission for Geography subject
4. Online University Semester Examination & Result
5. Organization Guest Lectures
6. Research Papers Presentation & Publication in Nat./ Int. Conference
7. NAAC

  
**Head Dept. of Geography**  
**Balasaheb Desai College,**  
**Patan, Dist. Satara**

  
**PRINCIPAL**  
**Balasaheb Desai Collage**  
**Patan, Dist: Satara**



Koyana Education Society's

**Balasaheb Desai College, Patan**

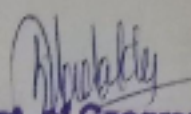
**Department of Geography**

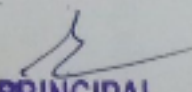
**Minutes of Departmental Meetings**

Departmental meeting of all teachers of Geography Department Held on **Monday, 25/10/2023 at 01:30 PM** in Geography Department. The following topics were discussed in detail in this meeting:

- It was discussed to prepare a new time table for academic year and Preparation of annual plan considering holidays and various events was discussed.
- According to work load distribution and new syllabus subject wise subjects were distributed among faculties. Discussions were made to participate in a workshop on the new revised curriculum.
- B. A. I, II, III and B. Com. I class admission and number of students of geography subject was discussed.
- Discussion on online University semester examination and obtaining the ledger and extracting the results from it, was discussed to prepare the result abstract.
- Discussions were held to select guests and plan the program to organize guest speeches for students on various occasions.
- Discussions for going to and presenting research papers in national and international seminars and conference and paper Publication.
- Work related to NAAC for the whole month was discussed in detail. Finally a review was done about the NACC filing and functioning.

Prof. S. S. Tadakhe, Head of Department and Prof. S. P. Patil was present for this meeting.

  
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