



## **Departmental Meeting Notice**

All the Teachers of the Department of Geography are hereby to inform that their departmental meeting will be held on Saturday, 25/03/2024 at 01:00 PM in Department of Geography. Everyone should be present in time.

Sr.·No	Name of the faculty	Designation	Signature
1	Dr. S.S.Tadakhe	Asso. Professor	Gladakly
2	Dr. S.P. Patil	Assist. Professor	BIM

## Topics of the meeting:

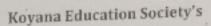
- 1. Syllabus Completion
- 2. B. A. Part III Class Student Projects
- 3. B. A. Part III Study Tour.
- 3. B. A. Part III Practical Examination
- 4. B. A. Part III Journals
- 4. University Semester Examination
- 5. Organization Lead College Workshop
- 6. Research Papers Presentation & Publication

7. NAAC

Head Dept of Geography

major Pest Satura

PRINCIPAL Balasaheb Desai Collage Patan, Dist: Satara





## Balasaheb Desai College, Patan Department of Geography

## Minutes of Departmental Meetings

Departmental meeting of all teachers of Geography Department on Held on Saturday, 25 /03/2024 at 01:00 PM in Geography Department. The following topics were, discussed in detail in this departmental meeting:

- Review of Syllabus taught of Semester I, III and V was taken by Head of the Department and suggested for completion of syllabus of every class in time.
- Review of completion of student projects B.A. Part III class was taken and uploading the internal marks on university portal.
- Discussion on about informing and preparing the students for study trip organize by the Dept. Of geography students two Days tour to Gaganbawad - Tarkarli. Discussion about preparing a trip report by the students.
- It was discussed that on the University practical exam will be conducted in July month.
   Demo practical exam will be conducted for students before University practical exam.
- Discussion on online University semester examination and obtaining the ledger and extracting the results from it, was discussed to prepare the result abstract held in Feb / March Month.
- Discussions were held to select guest's lecturers for Lead College Workshop and plan the program to organize Lead college Workshop for students on various occasions.
- Discussions for going to and presenting research papers in national and international seminars and conference and paper Publication.
- Work related to NAAC for the whole month was discussed in detail. Finally a review was done about the NACC filing and functioning.

Prof. S. S. Tadakhe, Head of Department, and Prof. S. P. Patil was present for this meeting.

Head Dept: of Geography Balasaheb Dessi College

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