

BALASAHEB DESAI COLLEGE PATAN
DEPARTMENT OF MICROBIOLOGY
MEETING NOTICE

Date: 25/8/2023

All the staff members of Microbiology department were here by informed that departmental meeting is scheduled on Thursday, 28 /08/2023 (12.15 pm). All are requested to remain present in Microbiology department.

Agenda of meeting:

- Confirmation of minutes of previous meeting
- Review on teaching
- CIE Examination
- Discussion on participation in Avishakar Competition
- Planning for Student Seminar
- Any other



Head


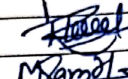

Department of Microbiology
Balasaheb Desai College, Patan
Dist. Satara 415 206

BALASAHEB DESAI COLLEGE PATAN

DEPARTMENT OF MICROBIOLOGY

DEPARTMENTAL MEETING YEAR 2023-24

A meeting of the Microbiology department faculties was held on Thursday, 28 /08/2023 at 12.15 pm. under the Chairmanship of Dr. Mrs. M. R. Sapkal (Head of Department) in the Staff Room. The following members were present.

Sr. No.	Name of the member	Designation	Sign
1	Dr. Mrs. M. R. Sapkal	Head and Associate professor	
2	Ms. P. V. Khairmode	Assistant Professor	
3	Ms. M. A. Kambale	Assistant Professor	

Proceeding of Meeting Dated 28 /08/2023

At the beginning Dr. Mrs. M. R. Sapkal (Head of Department) welcomes all the members of the department.

- **Agenda 1:- Confirmation of minutes of previous meeting**

Dr. Mrs. Sapkal M.R. read the minutes of previous meeting and with consent of all member it was finalised.

- **Agenda 2:- Review on teaching**

In the month of July regular teaching is in progress. In meeting Head of department took review of syllabus and solved the difficulties in syllabus.

- **Agenda 3:- CIE Examination**

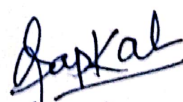
Discussion have been took place on preparation of CIE examination papers of Class I, II, III as per given format.

- **Agenda 4:- Discussion on participation in Avishakar Competition.**

It was unanimously decided make awareness among students regarding Avishkar research competition. Ms. Poonam Khairmode will be the mentor for same.

- **Agenda 5:- Planning for Student Seminar**

Discussion took place on student seminar It was decided to conduct the seminar for third year at the time of practical. The time for each student will be half hour.


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