

Department of Zoology

Academic Year 2023-2024

Meeting -II

Notice

All the teaching and non-teaching staff members of the department are hereby informed that the departmental meeting will be held on 24.11.2023 at 3.00 P.M. in the Zoology Department to plan and discuss the following subjects

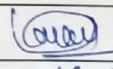




Agenda

- 1) Confirmation of the minutes of the previous meeting
- 2) Distribution of workload for the Semi-II/IV/VI-academic year 2023-2024
- 3) To discuss About Result Analysis
- 4) To discuss about Organization of Study Tour
- 5) To discuss about departmental activity-
 - 1-certificate course -Apiculture /Aquarium 2-Project work
 - 3-Vaintey 4-Guest lecture etc.
- 6) To discuss about question bank
- 7) To discuss about Completion of NAAC related files
- 8) To discuss about DBT- STAR Activity
- 9) To discuss about other Subject-ISO documentation
- 10) To discuss about departmental record
- 11) Any other

(Dattatray D. Thorat)

Head, Department of Zoology
Balasaheb Desai College, Patan
Tal.- Patan, Dist.- Satara (415206)

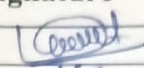

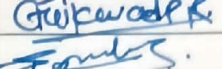


Copy to Members:-

S.N.	Name	Designation	Signature
1	Mr. D.D.Thorat	Head	
2	Dr.L.S.Bhingardeve	Ass.Prof.	
3	Mr.P.R.Gaikwad	Ass.Prof.	
4	Mr.S.S.Rajemahadik	Lab.Assist.	
5	Mr.S.K.Sutar	Lab Attendant	

Balasaheb Desai College , Patan
Department of Zoology
Academic Year: 2023-2024
MINUTES

Minutes of the meeting of Zoology department held on **24.11.2023** at 3:00 p.m. in the department.

Teachers present:

S.N.	Name	Designation	Signature
1	Mr. D.D.Thorat	Head	
2	Dr.L.S.Bhingardeve	Ass.Prof.	
3	Mr.P.R.Gaikwad	Ass.Prof.	
4	Mr.S.S.Rajemahadik	Lab.Assist.	
5	Mr.S.K.Sutar	Lab Attendant	

The following subjects was transacted in the meeting.

01. Confirmation of the minutes of the previous meeting

Dr.L.S.Bhingardeve reads minutes of previous meeting and it is confirmed.

02. Distribution of workload for the Semi-II/IV/VI-academic year 2023-2024

As per discussion syllabus distributed to everyone given hard copy of it to everyone.

03. To discuss About Result Analysis -As per guidelines of result committee result should be prepare and submit hard and soft copy to H.O.D. classes allotted are as follows- B.Sc.-I-Dr, L. S. Bhingardeve
B.Sc.-II-Mr.P.R.Gaikwad B.Sc.III-Mr.D.D.Thorat

04. To discuss about Organization of Study Tour

It was discussed and decided to organize local field visits or Study tour in month of Jan-Feb-2024 assigned classes for it were B.Sc.-I- Dr, L. S. Bhingardeve B.Sc.-II- Mr.P.R.Gaikwad & B.Sc.III-Mr.D.D.Thorat

05. To discuss about departmental activity-

1-certificate course -Apiculture /Aquarium 2-Project work 3-Vaintey 4-Guest lecture etc.

It was discussed and decided to organize different activities through department. Their distribution was done as -1-certificate course -Apiculture- Mr.D.D.Thorat 2. 1-certificate course - Aquarium – Dr. L. S. Bhingardeve 3. Guest lecture – Mr.P.R.Gaikwad 4. -Project work -one project each should prepare. 5- Vaintey -a) 2023-24-LSB. b) 2024-2025-PRG & c) 2025-2026-DDT

06. To discuss about question bank –The H.O.D. took review of the syllabus in accordance with the exam and instructed to us to prepare Question bank and circulate to students.

07. Completion of NAAC related files

HoD have took review of work and instruct for completion of NAAC documents

8) About DBT STAR Activity

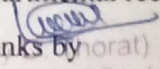
As per proposal need to take experiment /Practical's of DBT STAR SCHEME .

9) To discuss about departmental record-In the academic year material,instruments chemicals etc.

purchased need to keep on record so collect copy of bills from office and maintain departmental record

10) Any Other: As there was no other subject on Agenda, meeting ended with vote of thanks by (Thorat)

Dr.L.S.Bhingardeve.


Head, Department of Zoology
Balasaheb Desai College, Patan
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